

**CHHS Agency HIPAA Workgroup
County Issues Sub - Workgroup**

**Meeting at 744 P Street Auditorium
Sacramento, CA
Monday, January 8, 2001
12:00 PM – 1:00PM**

Attendees:

Mike McDaniel	DHS/ITSD
Ray Reis	Sacramento County/DMS
Robert Greenless	LA County/CIO Office
John Campbell	LA County/DMH
Dave Daries	Riverside County/IT
Iosif David	Riverside County/IT
Therese Hart	DOIT
Diane Williams	HHSDC
Cal Rogers	CDSS
Mike Babcoke	CDSS
Robin Jones	DHS
Sally Thibodeaux	DMH
Gino Maiolini	HHSDC/SAWS
Ken McKinstry	DMH

Prior meeting notes were approved.

Workgroup Operations:

The group approved the plan to continue meeting in conjunction with the CHHS HIPAA Workgroup.

The committee approved the agenda format.

Workgroup Communication Plan:

Ray started the discussion by providing a brief review the presentation made by the DHS HIPAA Project Office to Sacramento County.

He stated that the presentation went a long way to getting County Staff on board with HIPAA. One of the major concerns that became evident was the interpretation made by County Council that each Department would have to consider themselves as separate entities for HIPAA implementation.

The concern was expressed that each county may have a different interpretation and how would we be able to coordinate on a statewide level.

This issue is an example of the kinds of things that could be brought up at this workgroup.

Diane Williams asked the status of the letters from Agency to the Counties.

At the last Agency HIPAA planning meeting it was decided that a series of letters from Agency to State Departments, Counties and entities outside CHHS would be appropriate. Although the Agency is working on these letters, the first letters the counties see will be from State Departments and not the Agency.

The committee then began a discussion about how best to share HIPAA implementation information with the various trading partners.

Ken McKinstry offered the DMH Private Web site as a possible vehicle. This site already includes a wide variety of HIPAA related information. The committee did agree that this would be something worth pursuing and felt that providing a plan template, inventory forms and other State-developed planning aids on a Web site would be a benefit to most counties.

Cal Rogers suggested that the development of information in the form of Questions and Answers would be a good way of distributing information on the Web site.

If we use the DMH Private Web site to collect county issues and questions, this information should be submitted by e-mail addressed to specific workgroup members or a group mailbox rather than using a form page or other methods that would burden the Webmaster.

Before we develop procedures for collecting and classifying county issues and for achieving inter-county and county-State consensus, all agreed that our workgroup needed a formal mission statement. Bob Greenless volunteered to draft the mission statement for review and approval at the next meeting on February 5, 2001.